

A LETTER TO THE APPLICANT

Dear Applicant,

Thank you for asking for details of admission to ACTS Academy of Higher Education (AAHE) for the 2022-23 academic year. As you prayerfully consider your application to AAHE, please pay attention to the following:

Make sure you have in hand the

- a. Application Form 2022- 23
 - b. Admission Eligibility & Fee Structure Information
 - c. Curriculum of the programme applied for.
1. Please note the academic programmes of AAHE and the admission eligibility criteria. Our Residential and Distance Education Degree programmes are accredited by Asia Theological Association (ATA) (see the catalogue for details regarding these degree programmes).
 2. The completed application form must reach the registrar's office **on or before 30th April 2022** for admission to the session beginning in June 2022 and **on or before 31st August 2022** for admission to the session beginning in November 2022. All the required forms, documents/certificates must be enclosed with the application. Late and incomplete application will not be processed.
 3. You shall scan all the forms and send by email to registrar@actsacademy.in and copy to academicdean@actsacademy.in Hard copies shall be sent by speed post/courier in the address given above.
 4. The entrance exam will be conducted on **Saturday, 14th May 2022 at 10.00A.M.** The exam will be online. The link for the exam will be sent to your email and WhatsApp number by 9.30 AM on the day of the entrance exam. You shall answer the questions online and submit your answers before 12.30 PM of the same day. You will be reminded about the exam three days before. Please make sure you have a reliable Internet connection to attend the exam without interruption.
 5. The applicant's proficiency in **Basic Bible Knowledge/Basic Christian Theology, General Knowledge, and English Language** will be tested in the entrance exam.
 6. There will be a personal interview online on ZOOM/MEET between 17th-19th May 2022 with all applicants who have completed the entrance examination. You will be intimated of the date and time for the personal interview duly.
 7. Admission results for the 2022-23 academic year will be announced to the applicants individually before **25th May 2022**. Admission will be confirmed based on the academic eligibility of the candidate, evaluation of the application form, reference letters, result of the

entrance test, faculty feedback on the personal interview, and a final recommendation from the admission committee.

8. Documents to be submitted along with the application form are: 1) copy of previous academic qualification certificates starting from 10th class (e.g., 10th, 12th, Bachelors and Masters, if completed); 2) two reference forms; 3) letter from the home/mother church; 4) recent medical certificate; 5) personal Christian testimony 6) copy of Aadhar /Passport, and 7) copy of marriage certificate..... Applicants need to furnish the originals of all the documents submitted along with the application for verification purpose on the day of the personal interview.
9. Carefully note the information on admission eligibility and fee structure for the 2022-23 academic year explained in another document in the Application Kit.
10. Married/family students planning to do residential study programme need to rent a house outside the campus. AAHE administration will help in finding a house.
11. AAHE welcomes Day scholars to apply provided they are willing to participate in all academic, ministerial and personal formation activities.

For any other information you may use the given phone numbers or email registrar@actsacademy.in; or academicdean@actsacademy.in; principal@actsacademy.in;

We look forward to welcoming you to the ACTS Family!

Yours in Jesus Christ,

Dr. Jacob Varghese

Registrar

ACTS ACADEMY OF HIGHER EDUCATION